

(Updated 8/23/21)

DISPLAYS AND EXHIBITS POLICY

As an educational and cultural institution, the Mary Barnett Memorial Library welcomes exhibits and displays of interest, information and enlightenment to the community. Displays of handiwork, historical material, nature study, or any other material deemed of general interest may be exhibited. The director shall accept or reject material offered for display based on its suitability and availability.

The Library assumes no responsibility for the preservation or protection, and no liability for possible damage or theft of any item displayed or exhibited. All items placed in the Library are there at the owner's risk. Any item left after 60 days past notice to pick up the exhibit become property of the library.

Areas available to the public for displays and exhibits are the glass exhibits cases, the meeting room, and the general bulletin board. A release must be signed by the exhibitor before any artifact can be placed in the library. An example of the release follows:

EXHIBITS POLICY

1. Purpose: It is part of the Library's function to provide access to intellectual and cultural resources of the community. Exhibits, therefore, fulfill an integral part in the Mary Barnett Memorial Library's total program of public service. Exhibits may be planned to direct the public's attention to the materials and services of the library itself, or may provide exposure to the work of artisans and artists.
2. Control: Exhibits in the Library are seen by anyone who walks into the Library, both children and adults who may have various degrees of sophistication. The materials of the exhibits must therefore meet what is generally known as "a standard acceptable to the community".
3. Conditions:
 - a. Prices may be posted.
 - b. Transactions for the purchase of exhibit items shall be directly between the purchaser and the exhibitor or his official agent.
 - c. The Library shall receive no fees, commissions or other remuneration in connection with the sale of exhibit items.
 - d. No exhibit material which is sold during its display in the library may be removed from the exhibit before the end of the exhibition, unless such removal and the rearrangement of the display is approved by the Library.
 - e. Exhibitors must furnish the Library with a list of the value of each item for Insurance purposes.

Displays and Exhibits Form

Mary Barnett Memorial Library display and Exhibit Release

I, the undersigned, hereby lend the following works of art or other material to the Mary Barnett Memorial Library for exhibit purposes only. In consideration of the privilege of exhibiting them in the Library, I hereby release said Library from responsibility for loss, damage, or destruction while they are in the possession of the library.

Exhibition to be held in the _____

During _____

Description of materials loaned _____

Signature _____
Printed _____ *signed* _____

Date _____

Address _____ *Telephone* _____

Director's signature _____ *Date* _____

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